



**Santa Clara Valley Chapter**  
*The California Association of Professional Music Teachers, Inc.*



**Festival Recital Guidelines and Procedures**

Dear Student performers, Parents, Teachers and Friends,

The Santa Clara Valley Chapter of the California Association of Professional Music Teachers welcomes you to our Festival Recital Series. We Would like you to review the following guidelines and procedures to ensure the recitals will proceed as smoothly as possible.

**ALL RECITALS WILL BEGIN PROMPTLY AT THEIR SCHEDULED TIMES. NO EXCEPTIONS.**

**PRIOR TO THE RECITAL**

**DRESS CODE/PERFORMER GUIDELINES**

Female performers should wear a minimum of knee length skirts or dresses, or dressy pants and blouses all with dress shoes (non-athletic ).

Male performers should wear dress slacks, a dress shirt and dress shoes (non-athletic). Suits, sport jackets, sweaters and ties are not required, but welcomed.

Please, no food or gum chewing. Also be sure your watch alarm is turned off.

**ARRIVAL**

All students are to arrive a minimum of 15 minutes before their scheduled recital begins. Each student must check in with the recital registrar to receive seating instructions. You will be seated in order of performance. Please warm up at home as there are no provisions for warm-up at the university prior to the recital. Use the rest-rooms on the first floor. Also clean hands are essential.

**DURING THE RECITAL**

**PERFORMER**

The purpose of your performance is to EXPRESS-not impress. You are here to share the progress made in your lessons and practice time, and to share music.

When the student before you has completed his bow, please walk with purpose to the piano. In front of the bench, turn and face the audience and bow with both hands at your sides, and a smile on your face. Adjust the bench to fit you. Place your hands in your lap and think how your music is going to sound; dynamics, tempo, notes. Then lift your hands to the keyboard and play with expression. When you have finished, place your hands back into your lap, and then stand and bow again to your audience to acknowledge their applause for a performance well done.

**AUDIENCE**

In the spirit of courtesy to our performers, **please turn off all cellular phones, pages, watches and computer games. Flash photography is not permitted during the recital.** There will be ample opportunity for you to flash-photo your student after the recital. However, video cameras may be used discreetly from the rear of the concert hall if they are quiet and unobtrusive. Let's give our students every opportunity to perform at their best without distractions.

Food and/or beverages are prohibited in the concert hall.

Performers, families and teachers are expected to remain for the entire recital. If you have other commitments for the evening, please sign up for a different month. Remember, the last student is as deserving of a full audience as the first student.

Parents and invited guests with small children are responsible for their good behavior. If a child is unable to sit quietly, please arrange for a sitter at home, or make a quick and quiet exit to eliminate the distraction.

Recitals are planned to provide a balance of musical selections, age groups and teachers. Since this is a time consuming process, there will be no changes in the program order.

The Santa Clara Fire Marshal requires all aisle to remain clear of people and equipment during a performance.

The result of your cooperation in following these guidelines will provide wonderful, professional programs.

*Respectfully, the Santa Clara Valley Chapter Board of Directors*